

APPRENTICESHIP TRAINING FEES AGREEMENT

(Supplement to the Employment Agreement)

BETWEEN _____ (“The Employer”)

AND _____ (“The Employee”)
(Name must be exactly the same as recorded on birth certificate or passport.)

The purpose of this agreement is to clearly record the outcome of negotiations between the Employer and the Employee (Apprentice) in relation to the payment of training fees. This agreement forms a supplement to the Employment Agreement. This agreement is not registered with the Boating Industry Training Organisation (BITO).

Section 2.11 of the BITO Training Agreement states:-

Payment of Training Fees

In signing this agreement, the Employer agrees to pay invoices issued by the BITO in relation to training administration fees, off-job training fees and training resource material fees. Subject to Employment Agreement negotiations, the Employer may negotiate an arrangement, if deemed appropriate, for the full or partial recovery of the fees from the Employee.

THE EMPLOYER AND THE EMPLOYEE AGREE as follows:

Type of Cost	Employer Agrees to Pay (pa) <i>State in percentage terms if annual costings are not known.</i>	Employee (Apprentice) Agrees to Pay (pa) <i>State in percentage terms if annual costings are not known.</i>
Training Administration Fees		
Block Course Fees		
Night School Fees		
Study Note Fees		
Wages while attending Block Courses		

Training Account *(optional)*

The Employer and the Apprentice agree to operate a Training Account Yes
No

If it is agreed to operate a Training Account, the Apprentice agrees to contribute the amount of \$ _____ deducted weekly Fortnightly or Monthly from salary/wages for the express purpose of refunding the Employer for training fees. Any excess contributions will be refunded to the Apprentice.

Performance Review

Will a full or partial refund of fees be linked to satisfactory performance? Yes
No

If yes, the following conditions apply:-

Signed for and on behalf of the Employer: *(signature)* _____

Date: _____

Name: *(please print)* _____ **Designation:** _____

Signed by the Employee: *(signature)* _____

Date: _____